

**Accommodation Request Form for CCAV Conference**

Please send once completed to – [events@ramadaphillipisland.com.au](mailto:events@ramadaphillipisland.com.au)

**Guest Details**

<b>Contact Name:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	
<b>Number of Guests:</b>	
<b>Check-in date:</b>	
<b>Check-out date:</b>	
<b>Names of other guests:</b>	

**Room Details (22<sup>nd</sup> -25<sup>th</sup> March 2018)** (please tick which room type is needed)

**One guest (inc Breakfast for one)** Number of rooms needed .....

Room Night rates inclusive of Breakfast: \$169 per night

**Two guests (inc Breakfast for two)**

Room Night rates inclusive of Breakfast: \$169 per night

**Three guests (inc Breakfast for three)**

Room Night rates inclusive of Breakfast: \$189 per night

**Payment Method**

Credit card – (Credit Card Authorisation form attached below. Full payment taken at the time of booking.)

Transfer – (can provide an Invoice)

**Invoice Details**

<b>Company Name:</b>	
<b>Company Address:</b>	
<b>Accounts Email:</b>	
<b>Whom to address it to: (if different from the person requesting)</b>	

**Special Requests**

---



---



---



Ramada Resort Phillip Island  
2128 Phillip Island Road, Cowes, VIC 3922

**CREDIT CARD AUTHORISATION**

**GUEST DETAILS:**

Guest Name: \_\_\_\_\_ Confirmation No: \_\_\_\_\_

Arrival Date: \_\_\_\_\_

**AUTHORISING CHARGES FOR:**

ROOM ONLY                       ALL CHARGES

OTHER (PLEASE SPECIFY) : \_\_\_\_\_

AMOUNT (IF KNOWN) \$ \_\_\_\_\_

INVOICE INSTRUCTION: \_\_\_\_\_

I HEREBY AUTHORISE RAMADA WORLDWIDE TO DEBIT THE BELOW CREDIT CARD FOR THE AMOUNT SHOWN / THE CHARGES SPECIFIED FOR THE GUEST SHOWN.

**CREDIT CARD DETAILS:**

CARD TYPE (Please Select One):

MASTERCARD                       VISA                       AMERICAN EXPRESS

EXPIRY DATE: \_\_\_\_\_

CARDHOLDER NAME: \_\_\_\_\_

**Please fax back to: +61 3 5952 2066**

*Protect yourself from credit card fraud. DO NOT email this completed form.*

Please note that there is a 1.5 percent charge fee for all credit card transactions.

**CREDIT CARD NUMBER**

For security purposes, we will only retain the last 4 digits of your card on file with this authorisation.

Last 4 digits  
[ ][ ][ ][ ]

\_\_\_\_\_  
Card Holder Signature



First 4 digits      card number continued  
[ ][ ][ ][ ] - [ ][ ][ ][ ] - [ ][ ][ ][ ]